

AGENT INFORMATIONDBA Name: **CHANGE REQUESTED**

☐	Banking – Routing #:	<input type="text"/>	Account #:	<input type="text"/>
☐	New address:	<input type="text"/>		
☐	New email:	<input type="text"/>		
☐	New DBA:	<input type="text"/>		
☐	New Legal Name:	<input type="text"/>		

SIGNSignature: Print Name: Date: **NOTES*****For banking changes:***

- *Please also submit a voided check or bank letter for the new account to help expedite the update process.*
- *Please ensure the name tied to bank account matches the name we have for your W-9 on file.*
- *Please ensure the bank account type (e.g., business or consumer) matches the filing status on your W-9*

For Address, DBA & legal name changes:

- *Please submit a new W-9 along with the change form reflecting the changed element*